

RULES AND REGULATIONS FOR NUMISMATIC ENTRIES

These Rules and Regulations apply for each entrant wishing to submit a numismatic entry in an exhibition.

The Numismatic Prospectus issued for each exhibition will include these Rules and Regulations, plus additional details such as:

- Frame fees,
- Entry closing dates,
- Exhibit delivery / collection dates and times, and
- Contact details for correspondence.

CONDITIONS FOR PARTICIPATION

1. Entry implies acceptance of the rules, regulations and conditions.
2. Each entrant must be the bona fide owner of every item in his or her exhibit.
3. Each entrant shall provide a description of his or her entry for the catalogue. The description is to be not less than 20 words and not more than 50 words. The Organising Committee reserves the right to edit descriptions.
4. An entry fee applies per frame. Entry fees (and return postage, where applicable) must accompany each entry form.
5. Applications from exhibitors will be accepted on the official entry form or a photocopy of it and within the time appointed in the relevant Prospectus.

CONDITIONS FOR EXHIBITS

6. With the exception of items that are valid elements of an exhibit, exhibits shall not display or promote any advertising or services, nor items for sale or sought for purchase.
7. With the exception of items that are valid elements of an exhibit, exhibits shall not promote or acknowledge any individual, organisation or thing.

8. In accordance with copyright and similar legal requirements, **exhibitors must acknowledge the sources of all research and reference materials.** Exhibitors failing to do so may be penalised by the jury team.

Acknowledgments shall take the form of footnotes or an endnote.

9. The name or identity of the exhibitor shall not appear on the displayed side of the exhibit.

DELIVERY AND RETURN OF EXHIBITS

10. After receipt of the entry form and application fee, each exhibitor will receive written notification of their frame allocation, plus one official exhibition envelope per frame for delivery of their exhibit.

The exhibitor shall place the pages of each frame of their exhibit in an exhibition envelope (with each page in a separate clear plastic protector – see Rule 16).

11. Exhibits may be either hand-delivered or posted.

Hand-delivered exhibits are to be delivered to the Bin Room within the time specified by the relevant Prospectus.

Posted exhibits are to be delivered in time to reach the Secretary within the time specified by the relevant Prospectus.

Posted exhibits are to be delivered by a traceable method (such as Platinum Express Post).

12. Exhibits will be returned as soon as practicable after the close of the exhibition, in the manner directed by the exhibitor (if not collected in person, then this must be by a traceable method, such as Platinum Express Post).

Sufficient return postage or a pre-paid self-addressed Platinum Express Post bag must accompany the entry form if the exhibit is to be returned by post.

Where no instructions are provided, or insufficient funds are received regarding return of an exhibit, the exhibitor shall be contacted to determine suitable return arrangements.

SECURITY AND INSURANCE

- 13.** The Organising Committee will take reasonable care of the exhibits with which it is entrusted. However, it declines all responsibility in the event of loss, theft or damage during conveyance to/from the exhibition and at the exhibition. Exhibitors are advised to arrange adequate insurance for their exhibits.

FORMAT OF EXHIBITS

EXHIBIT DIMENSIONS & REQUIREMENTS

FRAMED BANKNOTE EXHIBITS

- 14.** Each Banknote exhibit will be mounted for exhibition in a vertical display frame, with pages in consecutive order. A team appointed by the Organising Committee will conduct the mounting.
- 15.** A frame may comprise either 4 rows of 4 sheets, or 3 rows of 5 sheets. The frame format will be specified in the relevant Prospectus.

For 4x4 frames, each Banknote exhibit is to comprise 16 pages per frame, in portrait format.

For 3x5 frames, each Banknote exhibit is to comprise 15 pages per frame, in portrait format. Only the pages for exhibition are to be submitted.

- 16.** Each page is to be on sheets within the range of 21 cm to 24 cm (horizontal width) and 26 cm to 28.5 cm (vertical height). (Note: The dimensions are approximate to a standard A4 page less 1.5 cm height.)

An entrant may include one or more oversize sheets as part of their exhibit. Each oversize sheet will be counted as two pages and is to be of A3 size, in landscape format. Dimensions: 42 cm (horizontal width) and 28.5 cm (vertical height).

- 17.** Each page is to be covered with a clear plastic protector, open at the side or top, but not both. (Note: An A4 sheet protector is one option.)

Page dimensions do not include the size of the plastic protector, but the protector must fit closely around the page (i.e. within several millimetres.)

- 18.** Each exhibit page must bear the name of the exhibitor on the reverse of each sheet (and not on the plastic protector).
- 19.** Each exhibit page must be consecutively numbered, in the order that the pages are to be mounted, with the number printed on the reverse of each sheet (and not on the plastic protector).

CASED COIN OR MEDAL EXHIBITS

- 20.** Each Coin or Medal exhibit shall be mounted for exhibition in a lockable glass-topped metal-framed display case, measuring 85 cm x 55 cm x 6 cm.
- 21.** An appointed member of the Organising Committee shall retain the keys for all display cases.
- 22.** Each cased exhibit must fit within its assigned display case and contain some descriptive / explanatory text, but is otherwise generally not required to conform to any particular format other than those specified in the rules and regulations.
- 23.** No items or materials of any kind are to be placed outside a display case.
- 24.** The items of each Coin or Medal exhibit shall be mounted for exhibition in accordance with a plan, diagram and/or photographs provided by the exhibitor. A team appointed by the Organising Committee shall conduct the mounting.

The Organising Committee recognises that some cased exhibits may require particular attention, to ensure that each item is mounted as the entrant intended. An entrant with a cased

exhibit may request that they or their nominated representative be permitted to mount their exhibit personally. Any such request shall be granted subject to the following conditions:

- (i) The request must be noted on the official entry form.
- (ii) The exhibitor or their representative will be allocated a specified time to mount the exhibit and the mounting must be completed within that time.

JURIES AND EVALUATION OF EXHIBITS

- 25. The jury team will be comprised of three jurors. The Jury Chairman appointed by the Organising Committee will oversee the Numismatic and Philatelic jury teams.
- 26. The jury members and Jury Chairman are not permitted to compete in the Fair.
- 27. The decisions of the jury teams and Jury Chairman are final and cannot be appealed or contested.
- 28. Evaluation will be conducted at the frames, assessing only the information and items presented for each exhibit. Entries will be evaluated according to the Rating Criteria.
- 29. The jury team may penalise any exhibit containing forgeries, counterfeits, copies, replicas, reproductions or the like not so described. The penalty is at the discretion of the relevant jury team and may take the form of deduction of points or disqualification of the relevant exhibit.
- 30. The jury teams and Jury Chairman reserve the right to disqualify any exhibit on the grounds that it does not comply with the rules and regulations.
- 31. The jury team will evaluate each valid entry and award points out of a total of 100. Points will be awarded to each entry individually. The jury team will then provide each entry with a completed rating slip and critique.

- 32. If time permits, an oral jury critique will be held at the frames. This is an opportunity for entrants and other interested parties to learn more about the evaluation of an entry.

MEDALS AND CERTIFICATES

- 33. Every valid entry will receive a certificate of participation. Individual entries awarded 55 points or more will also receive a medal appropriate to the level of points received. The following award level classes apply:

Individual Award Levels

Medal	Points Awarded
Large Gold	90 – 100
Gold	85 – 89
Large Vermeil	80 – 84
Vermeil	75 – 79
Large Silver	70 – 74
Silver	65 – 69
Silver-Bronze	60 – 64
Bronze	55 – 59

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NUMISMATIC RATING CRITERIA

Title and Scope	5 Points
Basic Numismatic Information	15 Points
Special Numismatic Information	15 Points
Creativity and Originality	15 Points
Attractiveness	10 Points
Balance	10 Points
Completeness	10 Points
Degree of Difficulty	10 Points
Condition	10 Points

Note: more details about the rating criteria are provided on the next page.

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MORE ABOUT THE NUMISMATIC RATING CRITERIA

TITLE AND SCOPE

Judging Criteria:

The title should be logical and obvious. Where necessary, the exhibitor should provide an explanation of what he or she intends to display.

BASIC NUMISMATIC INFORMATION

Judging Criteria:

The numismatic details of the exhibited items should be described in a manner appropriate to the title and scope of the exhibit. Details should provide answers to the questions that a numismatist is likely to ask when viewing the exhibit.

Examples might include: mint and mintage, composition, dimensions, designer, engraver, variety identification.

SPECIAL NUMISMATIC INFORMATION

Judging Criteria:

Sufficient additional information should be provided to answer the questions that a general viewer is likely to ask when viewing the exhibit.

Examples might include: historic, geographic, biographic, economic, artistic, bibliographic details.

CREATIVITY AND ORIGINALITY

Judging Criteria:

The exhibit should be novel and imaginative.

ATTRACTIVENESS

Judging Criteria:

The exhibit should be neat, well designed and eye-catching. The colour scheme should be pleasing, effective and appropriate to the title and scope. The title and text should be easy to read.

BALANCE

Judging Criteria:

The numismatic items, information and related materials in the exhibit should be balanced and relevant to the title and scope.

Factors that can affect balance include the size of items, a cluttered appearance, or by having too little or too much text.

COMPLETENESS

Judging Criteria:

The exhibit should present all numismatic material necessary and appropriate to support the title and scope.

Allowances should be made for lack of material that is not readily available to collectors or for which there is insufficient space to exhibit.

DEGREE OF DIFFICULTY

Judging Criteria:

The exhibit should demonstrate dedication to collecting, in that the materials or related information were challenging to assemble or present.

Examples might include: rare pieces, new research, or a collection that took years to assemble.

CONDITION

Judging Criteria:

The numismatic material should be the best that is reasonably available to the exhibitor. The exhibitor might wish to state relevant information about availability, for the benefit of viewers and judges.

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For more information about the numismatic rating criteria, tips on exhibiting and sample exhibits, see the website: www.peelnumis.org

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